

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

April 25, 2016

REGULAR MEETING/PUBLIC HEARING 2016-2017 BUDGET
7:00 P.M. – J.P. CASE AUDITORIUM

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Oath of Office administered to new Board Member Dr. Dennis Copeland by the Board Secretary.
- IV. Roll Call
- V. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VI. Pledge of Allegiance
- VII. Approval of Minutes – Executive Session – April 11, 2016
Regular Meeting – April 11, 2016
- VIII. Board Recognition - Educators of the Year Recognition – On behalf of the Board of Education and our entire district, we are proud to announce, acknowledge and congratulate the Flemington-Raritan Regional School District’s Educators of the Year! Your hard work, dedication and contributions have helped our students grow, learn and achieve. It is because of outstanding staff members like you that our district continues to provide all students with an excellent education and the foundation they need to succeed in the future. Congratulations to each of you. We are so proud of you! When your name is called, please come up and receive a certificate of recognition.

Barley Sheaf School

Teacher – Anne McDougald, Kindergarten
Educational Services Professional – Greg Slomczewski, Media Specialist

Copper Hill School

Teacher – Ellen Rogers, Autism
Educational Services Professional – Ellen Goodfellow, Guidance Counselor

Francis A. Desmares

Teacher – Laurie DeAnglis, Kindergarten
Educational Services Professional – Lindsay Shirvanian, Reading Specialist

Robert Hunter School

Teacher – Susan Hansen, Grade 1
Educational Services Professional – Patricia Hillebrecht, Reading Recovery

Reading-Fleming Intermediate School

Teacher – Susan Guckin, Instrumental Music

J.P. Case Middle School

Teacher – Andrew Assini, 8th Grade Social Studies
Educational Services Professional – Marisa Handren, Media Specialist

IX. Superintendent's Report – Public Hearing, Final Adoption of the 2016-2017 Budget

X. Citizens Address the Board

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XI. Reports of the Secretary and Treasurer of School Monies

XII. Report of the Standing Committees and Appointments

A. PERSONNEL – Anna Fallon, Chairperson – May 12, 2016

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to transfer Wanda **Quinones** from 12-Month Vice Principal of Reading-Fleming Intermediate School to 12-Month Vice Principal of J.P. Case Middle School, effective July 1, 2016.
2. Approval to adopt the following resolution:

WHEREAS, the Board has approved the transfer of Wanda Quinones from 12-Month Vice Principal of Reading-Fleming Intermediate School to 12-Month Vice Principal of J.P. Case Middle School, effective July 1, 2016; and

WHEREAS, the Board wishes to ensure the above-referenced Vice Principal adequate time to transition into her new role, to ensure the continued, efficient operation of each affected school, and to ensure continuity in the delivery and quality of instruction and programs at each affected school;

BE IT RESOLVED by the Board as follows:

1. The Superintendent shall design and implement a transition plan in conjunction with the above-referenced Vice Principal, to facilitate the transfer of duties of the Vice Principal prior to July 1, 2016.
2. Effectively immediately, Wanda Quinones shall be permitted to assume some or all of the duties of Vice Principal of J.P. Case Middle School, in accordance with the strictures of the transition plan.

This resolution will take effect on April 26, 2016.

3. Approval to accept the resignation of Elaine **Powell**, Behavior Disabilities Leave Replacement Teacher at Reading-Fleming Intermediate School, effective May 12, 2016.
4. Approval for Karen **Matulay**, Resource Center Teacher at Robert Hunter School, to take a medical leave from April 21, 2016 through April 28, 2016.
5. Approval to revise the following job description, as attached:
 - a. Athletic Coordinator

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

6. Approval to transfer Jodi **Carmon** from Administrative Secretary at Reading-Fleming Intermediate School to Administrative Secretary at Robert Hunter School, effective July 1, 2016.
7. Approval to transfer Kathleen **Thornton** from Administrative Secretary at Robert Hunter School to Administrative Secretary at Reading-Fleming Intermediate School, effective July 1, 2016.

8. Approval to adopt the following resolution:

WHEREAS, the Board has approved the transfer of Jodi Carmon from Administrative Secretary at Reading-Fleming Intermediate School to Administrative Secretary at Robert Hunter School, effective July 1, 2016; and

WHEREAS, the Board has approved the transfer of Kathleen Thornton from Administrative Secretary at Robert Hunter School to Administrative Secretary at Reading-Fleming Intermediate School, effective July 1, 2016; and

WHEREAS, the Board wishes to ensure the above-referenced Administrative Secretaries adequate time to transition into their new roles, to ensure the continued, efficient operation of each affected school, and to ensure continuity in the delivery and quality of instruction and programs at each affected school;

BE IT RESOLVED by the Board as follows:

1. The Superintendent shall design and implement a transition plan in conjunction with the above-referenced Administrative Secretaries, to facilitate the transfer of duties of the Administrative Secretaries prior to July 1, 2016.
2. Effectively immediately, Jodi Carmon shall be permitted to assume some or all of the duties of Administrative Secretary at Robert Hunter School and Kathleen Thornton shall be permitted to assume some or all of the duties of Administrative Secretary at Reading-Fleming Intermediate School, in accordance with the strictures of the transition plan.

This resolution will take effect on April 26, 2016.

9. Approval to accept the settlement agreement CU-2016-004, as attached.
10. Approval to employ Evelyn **Hoff**, Transportation Aide for student #2013111 at J.P. Case Middle School, during the 2015-2016 school year at a rate of \$21.12 per hour for a maximum of 76 hours.
11. Approval to employ Jarret **Magierowski**, as Computer Technician, effective April 27, 2016. Salary to be \$38,000 prorated. Fingerprinting and health exam required.

All Staff – Additional Compensation

12. Approval to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Baills	Colette	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
2.	Bajorek	Jennifer	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
3.	Biedermann	Gretchen	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
4.	Blay	Oliver	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
5.	Bontempo	Emil	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
6.	Dolen	Jaime	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
7.	Eckhardt	Cristin	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
8.	Gilmurray	Mindi	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
9.	Hallock	Patrick	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
10.	Hering	Carly	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
11.	Horowitz	Steven	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.

12.	Kosensky	Matthew	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
13.	McAnlis	Melissa	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
14.	Meizanis	Mindy	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
15.	O'Leary	John	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
16.	Pirog	Michelle	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
17.	Plichta	David	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
18.	Quagliato	Julie	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
19.	Schmidt	Cherylann	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
20.	Seymour	Stephanie	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
21.	Tamburino	Megan	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
22.	Matthew	Vita	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
23.	Garrabrant	Lisa	JPC	Chaperone- 8 th Grade Hershey Park Trip-6/3/16	6	\$30.62/hr.
24.	Bradley	Noreen	JPC	Chaperone-Nurse-8 th Grade Hershey Park Trip-6/3/16	8	\$30.62/hr.
25.	Assini	Andrew	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
26.	Baills	Colette	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
27.	Bajorek	Jennifer	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
28.	Biedermann	Gretchen	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
29.	Gilmurray	Mindi	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
30.	Hallock	Patrick	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
31.	Horowitz	Steven	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
32.	Kosensky	Matthew	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
33.	Maguire	Anna	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
34.	McAnlis	Melissa	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
35.	O'Leary	John	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
36.	Pirog	Michelle	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
37.	Plichta	David	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
38.	Seymour	Stephanie	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
39.	Stines	Kristin	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.
40.	Tamburino	Megan	JPC	Chaperone-8 TH Grade Dance – 6/10/16	3.5	\$30.62/hr.

13. Approval to amend the motion of August 31, 2015, #29, item 69:

to employ the following staff members for additional compensation during 2015-2016 school year.

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
69.	Bontempo	Emil	JPC	Athletic Director	185/hrs.	\$30.62/hr.

to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
69.	Bontempo	Emil	JPC	Athletic Director	320/hrs.*	\$30.62/hr.

***increased per the March 21 Board-approved FREA sidebar agreement.**

Substitutes

14. Approval to employ the following applicant(s) as a Substitute(s) for the 2015-2016 school year pending fingerprinting:

Item	Last Name	First Name
1.	Balzer	Hannah
2.	Comfort	Jessica
3.	Glick, Jr.	Philip
4.	Murray	Samantha
5.	Raval	Jineta
6.	Tullman	Arthur

Field Placements

15. Approval for the following student to complete her dietetic internship with Tim Teeling, Maschio's Food Service Director, for a maximum of 32 hours from April 26, 2016 through April 29, 2016.

Item	Last Name	First Name	Location	College
1.	Bullock	Morgan	Reading-Fleming Intermediate School	College of St. Elizabeth

16. Approval for the following Hunterdon County Polytech students to participate in an internship from April 26, 2016 through May 27, 2016, every Thursday and Friday from 12:00 p.m. to 2:00 p.m. as follows.

Item	Last Name	First Name	Cooperating Teacher/ Position	Location
1.	Kilkenny	Megan	Beth Klepper/Grade 3	Barley Sheaf
2.	Pasquale	Adriana	Kari Rowe/ Grade 3	Barley Sheaf
3.	Battell	Lily	Various K-4 Classrooms	Francis A. Desmares
4.	Lafferty	Molly	Various K-4 Classrooms	Francis A. Desmares

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS – Anna Fallon, Chairperson, Next Meeting – May 11, 2016

1. Approval to employ the following consultants during the 2015-2016 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Envision Math	RFIS	Demonstration Lesson	1	\$0

2. Approval to employ the following consultants during the 2016-2017 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Dr. Eric Milou –Math Consultant	District	PD	1.5	\$2,850.00
2.	Ken Eiker – Dyslexia Training	District	PD	.5	\$1,250.00

- Approval to employ the following staff members, or their alternates, for additional compensation during the 2015- 2016 school year to be funded from the NCLB grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Barragan	Kathleen	FAD	Prepare and Present for Title I Parent Night	20-232-200-100-000-05-16	4 hrs.	\$33.78/hr.
2.	O'Brien	Brittany	FAD	Prepare and Present for Title I Parent Night	20-232-200-100-000-05-16	4 hrs.	\$33.78/hr.
3.	Peake	Nydia	FAD	Prepare and Present for Title I Parent Night	20-232-200-100-000-05-16	4 hrs.	\$33.78/hr.
4.	Shirvanian	Lindsay	FAD	Prepare and Present for Title I Parent Night	20-232-200-100-000-05-16	4 hrs.	\$33.78/hr.
5.	Youberg	Louise	FAD	Prepare and Present for Title I Parent Night	20-232-200-100-000-05-16	4 hrs.	\$33.78/hr.
6.	Peake	Nydia	RH	Prepare and Present for Title I Parent Night	20-232-200-100-000-03-16	4 hrs.	\$33.78/hr.

- Approval to accept the following curriculum, professional development, and/or technology-related donations.

Item	Donation	Value	Location	Funding Source
1.	Circuit Cutting Machine	\$236	FAD	PTO
2.	Snakes N Scales, Insects & Spiders Assembly	\$350	CH	PTO
3.	Pioneer Living Assembly	\$895	FAD	PTO
4.	Books	\$55.15	FAD	PTO

- Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (see below)	Max. Amount
1.	Goldman-Botwin	Jill	Eastern District Conference, Atlantic City, NJ	May 22-24, 2016	R,M,O,L,F	\$675
2.	Martinez-Wright	Ameloisa	NJTESOL Conference, New Brunswick, NJ	June 1-2, 2016	R,M,O	\$230

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

- Approval for Reading–Fleming Intermediate School to dispose of 85 Discovering Algebra textbooks copyright date 2002. They are obsolete and no longer useable and are not required as a trade-in or a replacement purchase.
- Approval for Joseph Kassick's annual mileage reimbursement to exceed the maximum expenditure allowance for regular business travel for the 2015-2016 school year pursuant to district travel policies 3440 and 4440 by an amount not to exceed \$350. Monies to be taken from the i-3 2014-2015 grant funds.

C. FACILITIES/OPERATIONS - Sandra Borucki, Chairperson, Next Meeting – June 7, 2016

- Approval for DIGroupArchitecture, LLC to provide architectural services and engineering services in the amount of \$26,500 plus reimbursable expenses for the fire alarm replacement at the Robert Hunter Elementary School.
- Approval for DIGroupArchitecture, LLC to provide architectural services and engineering services in the amount of \$32,500 plus reimbursable expenses for the partial roof replacement in the north wing of the Barley Sheaf Elementary School.
- Approval to award Aramark Management Services, LP, the successful bidder for custodial services, as outlined on the attached resolution.

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – May 11, 2016

E. FINANCE – Bruce Davidson, Chairperson, Next Meeting – May 18, 2016

1. Approval of the attached transfer list from March 16, 2016 to April 18, 2016.
2. Approval of the attached bill list for the month of April totaling \$2,189,315.15.
3. Approval of the following resolution:

Resolution to adopt the Final 2016-2017 budget

BE IT RESOLVED, that the final budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes banked cap in the amount of \$57,340 which will be used during the 2016-2017 school year. These monies will not be deferred or incrementally completed over a longer period of time and sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Expenditures</u>		<u>Revenue</u>	
		Fund 10	
General Current Expense	<u>\$55,832,005</u>	Budgeted Fund Balance	<u>\$ 1,104,106</u>
Capital Outlay	<u>\$ 901,135</u>	Local Tax Levy	<u>\$49,178,554</u>
		Includes:	
		Banked Cap	\$57,340
Special Revenue Fund	<u>\$ 803,061</u>	Misc Revenue	<u>\$ 245,000</u>
		SEMI	<u>\$ 46,113</u>
Repayment of Debt	<u>\$ 3,286,000</u>	State Aid	<u>\$ 6,159,367</u>
		Fund 20	
		Est. Special Revenue	<u>\$ 803,061</u>
		Fund 40	
		Budgeted Fund Balance	<u>\$ 138,454</u>
		Local Tax Levy	<u>\$ 3,013,753</u>
		Debt Service Aid	<u>\$ 133,793</u>
Total Expenditures	<u>\$60,822,201</u>	Total Revenue	<u>\$60,822,201</u>

4. Approval to establish the following annual maximum expenditures for regular business travel for the 2016-2017 school year pursuant to district travel policies 3440 and 4440:

Child Study Team/Reading Recovery Trainer	\$1,500 per employee
Central Administrators & Support Staff	\$ 750 per employee
All Other District Employees	\$ 750 per employee

F. POLICY DEVELOPMENT – Marianne Kenny, Chairperson, Next Meeting – May 17, 2016

G. MISCELLANEOUS/RELATED SERVICES – Michael Stager, Chairperson (Special Services), Next Meeting – May 12, 2016

Information

1. Harassment, Intimidation & Bullying Investigations for the 2015-2016 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	March 25, 2016	9	No	Remedial measures outlined in report.
RFIS	March 25, 2016	10	No	Remedial measures outline in report.

Action Items

1. Approval for the following Teacher Assistants, contracted through the Hunterdon County ESC, to work additional hours in the District at the contracted rate of \$25.30 per hour, on the following dates.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Dates
1.	Emanuele	Rachel	JPC	Chaperone-8 th Grade Hershey Park Trip	6	June 3, 2016
2.	Kousoulas	Nektaria	JPC	Chaperone-8 th Grade Hershey Park Trip	6	June 3, 2016
3.	Lepore	Lynn	JPC	Chaperone-8 th Grade Dance	3.5	June 10, 2016
4.	Manzo	Ronene	JPC	Chaperone-8 th Grade Hershey Park Trip	6	June 3, 2016
5.	Tonna	Melissa	JPC	Chaperone-8 th Grade Dance	3.5	June 10, 2016

2. Approval to adopt the Hunterdon County ESC Proprietary Apple Products Resolution, as attached.

XIII. Correspondence

XIV. Old Business

XV. New Business

XVI. Citizens Address the Board

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XVII. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVIII. Adjourn

2016 Board Meetings

May 9 (Reorganization/District) & 23

June 13 & 27

July 18

August 22

September 12 & 26

October 10 & 24

November 14 & 28

December 12